



PUBLIC NOTICE
Commissioners Court Meeting
Regular Session
Monday, March 19, 2018
10:00 a.m.

Notice is hereby given that the Commissioners Court of Wichita County, Texas will meet in a regular session on Monday, March 19, 2018, at 10:00 a.m. in the Commissioners Courtroom, Room 270 of the County Courthouse at Wichita Falls, Texas, which is at least seventy-two (72) hours after the posting of this notice, to consider, discuss, pass or adopt such items of business as are deemed necessary, including the following:

Invocation by Commissioner Harvey or designee

Pledge of Allegiance

Pledge to the Texas Flag

Presentations

CONSENT AGENDA

1. Motion to approve and ratify the minutes for the March 12, 2018 regular session and the March 14 & 16, 2018 special sessions.
2. Motion to authorize County Judge to sign tax deed for one property held in trust by the City of Electra.

Parcel 110975, winning bidder Rodolfo Mena, Jr for the amount of \$2,500.00.
3. Motion to file the Texas A & M AgriLife Extension Agents' Monthly Reports for February, 2018.
4. Motion to receive quarterly report for the Wichita County District Attorney Drug Enforcement Division for major activities of the division from October 1, 2017 to December 31, 2017.
5. Motion to file Texhoma Door & Gate invoice #1954 in the amount of \$9,930.00 with the County Auditor for payment processing for new doors for Precinct #4 shop to be paid by Precinct #4 Supplies and Operations line, to line determined by the County Auditor.
6. Motion to approve the appointment of Tiffany M. Esparza to the Wichita County Child Welfare Board.
7. Motion to approve the reappointments of the following persons to the Wichita County Child Welfare Board:

Dr. Barbara Brewer, David Collins, LaRae Collins, Meredith Crowe, Jeri Hutchinson, Vivian Kirkpatrick, Marla S. Lee, Diana Lochridge, Geneva Schroeder, and Vernetha Vaden.
8. Motion to file Terracon Consultants, Inc. invoice #TA23501 in the amount of \$1,645.00 with the County Auditor for payment processing for cooling tower replacement design at the Lindemann Annex with payment from the 2016 Limited Tax Note proceeds.
9. Motion to file James Lane Air Conditioning and Plumbing invoice #121434 in the amount of \$2,131.02 and invoice #121094 in the amount of \$227.78 for the repair of sprinkler system in the rec yard and meter installation at Juvenile Center with payment from 100.521.4452, Repair & Maintenance, Buildings.
10. Motion to approve mileage reimbursement request from 30th District Court Coordinator resulting from a meeting with the Denton County IT Odyssey specialist to be paid by transfer from the Tyler travel budget as assigned by the County Auditor.
11. Motion to file application and certificate for payment no. 4 in the amount of \$84,992.90 for payment to Santa Rosa Construction with the County Auditor for payment processing for CDA Civil Division Office Renovation project with payment from the 2016 Limited Tax Note, Fund 404.

12. Motion to file application and certificate for payment no. 1 in the amount of \$40,000.00 for payment to Yates Construction with the County Auditor for payment processing for progress payment for pre-construction fee for Law Enforcement Center (LEC) with payment from LEC bond proceeds fund.

13. Motion to file the following Harper Perkins Architects, Inc. invoices with the County Auditor for payment processing for professional services:

<u>Invoice</u>	<u>Amount</u>	<u>Project</u>	<u>Pay from</u>
8	\$271,178.80	Law Enforcement Center	LEC Bond Fund
5	<u>1,742.00</u>	CDA Civil Div. Renovation	Limited Tax Note
TOTAL	\$272,920.80		

14. Motion to approve two supervisors, in addition to Tommy Smyth Tax Assessor Collector and Nicki Kingry Chief Deputy, to attend the 84th Annual Tax Assessor-Collectors Association of Texas Conference June 3rd to June 7th 2018 in Frisco Texas with expenses to be paid from 100.499.4304, Travel out of County, and registration fees to be paid from 100.499.4852, Training / Conf & Seminars.

15. Motion to approve and authorize County Judge to sign the Tax Resale Deed for the resale of property acquired by tax foreclosure sale in Cause No. 43,881-A, Iowa Park ISD vs. Bradberry, Eulas, 12994 Kamay Rd.

16. Motion to transfer \$12,500.00 from 100.412.4852, Training/Conf & Seminars (Tyler Travel) to 100.412.1200, Other Salaries.

17. Motion to file SKC Communications Products LLC invoice #INV2399447 in the amount of \$181.30 with the County Auditor for payment processing for a video card for Commissioners Court video to be paid from 100.402.315356042017.

18. To transfer funds as needed to allocate Worker's Compensation expense to each department in accordance with Governmental Accounting Standards Board Pronouncement #34. This is a standard adjustment that the Auditor's Office makes every year. Funds will be transferred in the following order:

1. From within the departmental budget's Salaries and Benefits Major Category,
2. Then from the department's Supplies and Operations Major Category or Capital Expenses Major Category and
3. If there are not sufficient funds remaining in the departmental budget, transfer from General Fund Non Departmental Contingencies. See attached schedule for details.

Most departments have sufficient funds within the Salaries and Benefits Major Category to cover the WC charge.

The following departments will need an interdepartmental transfer:

Dept 406 - Emergency Management will transfer funds from the 406 Supplies & Operations Major Category.

Dept 428 - CDA DED will transfer funds from the 428 Supplies & Operations Major Category.

Dept 440 - 30th District Court will transfer funds from the 440 Supplies & Operations Major Category.

Dept 441 - 78th District Court will transfer funds from the 441 Supplies & Operations Major Category.

Dept 442 - 89th District Court will transfer funds from the 442 Supplies & Operations Major Category.

Dept 446 - CCL Probate Audit Clerk will transfer funds from the 446 Supplies & Operations Major Category.

Dept 455 - JP 1.1 will transfer funds from the 455 Supplies & Operations Major Category.

Dept 458 - JP 3 will transfer funds from the 458 Supplies & Operations Major Category.

Dept 551 - Constable Precinct #2 will transfer funds from the 551 Supplies & Operations Major Category.

Dept 552 - Constable Precinct #3 will transfer funds from General Fund Contingencies.

Dept 561 - County Jail will transfer funds from the 561 Supplies & Operations Major Category.

19. To transfer funds as needed for the 2017 year end payroll accruals as required by GASB 34. Funds will be transferred in the following order: 1.) From within the departmental budget's Salaries and Benefits Major Category, 2.) Then from the department's Supplies and Operations Major Category and finally 3.) If there are not sufficient funds remaining in the departmental budget, transfer from General Fund Non Departmental Contingencies. See attached schedule for details.

This is a standard adjustment that the Auditor's Office makes every year. All departments have sufficient funds within the Salaries and Benefits Major category except for the following departments which did not have enough left in the Salaries & Benefits Major Category to cover the accruals:

Dept. 406 - Emergency Management will transfer funds from the 406 Supplies & Operations Major Category.

Dept. 446 - CCL Probate Audit Clerk will transfer funds from the 446 Supplies and Operations Major Category.

GENERAL BUSINESS

1. Review and approve the regular bills for payment.
2. Discuss and review jail maintenance projects and work orders.
3. Discuss, consider and/or take action on one of two proposals from Servpro and ServiceMaster of Wichita Falls to remove mold in an area of the Jail Annex as recommended by the Mold Assessment/Protocol by Flint Inspection Consulting Services, Inc.
4. Discuss, consider and/or take action to approve one of two quotes, Alpha Omega Wireless, Inc. in the amount of \$20,690.33 or Mobile Phone of Texas, Inc. in the amount of \$20,757.00, for relocating existing equipment from Electra water tower to 330 foot Guyed Tower in Electra to be paid from the 2016 Limited Tax Note.
5. Discuss, consider and/or take action to approve Tyler Technologies proposal in the amount of \$13,220.00 for biometric identification for the Tyler Odyssey Conversion Project with payment from Fund 403, Tyler Technologies Software Acquisition budget as established by the County Auditor.
6. Discuss, consider and/or take action to approve an order to Hart InterCivic, Inc. for election maintenance supplies at a cost of \$2,211.20 to be paid from 100.490.3000, Supplies, to appropriate line(s) as determined by the County Auditor.
7. Discuss, consider and/or take action to authorize County Judge to sign Lexis Nexis subscription plan amendments and contract addenda for Bill Group #422LLT2JK and Bill Group #424T9Y7W8 for access to and use of specified materials, products, services, and features for term of three years with pricing as follows:

<u>Year</u>	<u>Bill Group 422LLT2JK</u>	<u>Bill Group 424T9Y7W8</u>	<u>Total/Mo.</u>
4/1/2018 to 3/31/2019	\$1,653.00		\$ 1,653.00
4/1/2019 to 3/31/2020	1,702.00		1,702.00
4/1/2020 to 3/31/2021	1,753.00		1,753.00
5/1/2018 to 4/30/2019		621.50	621.50
5/1/2019 to 4/30/2020		640.00	640.00
5/1/2020 to 4/30/2021		659.00	659.00

Payment will be from budget line 242.400.4844, On-Line Services.

8. Discuss, consider and/or take action to accept S & S Trailer & Sales estimate #1181 in the amount of \$4,685.00 for a 2018 Lamar 83" x 16' Tandem Axle Trailer for Precinct #2 to be paid from 222.220.5001, Capital Expenditures, to line determined by the County Auditor.

9. Discuss, consider and/or take action to approve a receptionist in the Veterans Service Office for up to 40 hours per week due to the absence of one counselor, to be paid at a rate of up to \$12.50 per hour, plus temporary agency staffing fees, to be paid from 100.405.1295, Temporary.

10. Discuss, consider and/or take action to approve the County Treasurer's Reports for January, 2018 and authorize County Judge and Commissioners to sign affidavit certifying compliance with Section 114.026(c) for January, 2018.

PUBLIC COMMENTS: (Please limit comments to 5 minutes. No action will be taken.)

- Public
- County Officials/Personnel

1:30 PM

Discuss, consider and/or take action to allow Ameresco to perform an investment grade audit on energy related items in Wichita County facilities.

WICHITA COUNTY COMMISSIONERS COURT

BY: Woodrow W. Gossom Jr.
WOODROW W. GOSSOM, JR., COUNTY JUDGE

(In accordance with Title III of the Americans with Disabilities Act, we invite all attendees to advise us of any special accommodations due to disability. Please submit your request as far as possible in advance of the meeting you wish to attend.)

As authorized by the Texas Government Code, the Commissioners' Court of Wichita County, Texas reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed above as they may relate to Texas Government Code Section 551.071(1) (Consultation with Attorney about pending or contemplated litigation or settlement offers);

Texas Government Code Section 551.071(2) (Consultation with Attorney when the Attorney's obligations under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with Chapter 551 of the Texas Government Code);

Texas Government Code Section 551.072 (Deliberations About Real Property); Texas Government Code Section 551.073 (Deliberations about Gifts and Donations); Texas Government Code Section 551.074 (Personnel Matters); Texas Government Code Section 551.0745 (Deliberations about a County Advisory Body); Texas Government Code Section 551.076 (Deliberations about Security Devices); and Texas Government Code Section 551.087 (Economic Development Negotiations).

In the event that the Court adjourns into Executive Session, unless otherwise specified on the agenda, the Court will announce any other parties who are authorized to be present during the deliberations in Executive Session and will announce under what section of the Texas Government Code the Commissioners Court is using as its authority to enter into an Executive Session.

THE STATE OF TEXAS
COUNTY OF WICHITA

I hereby certify that this instrument was RECEIVED on
the date and the time stamped hereon by me and was duly
RECORDED in the Records of Wichita County, Texas.

2018-0059 PM
03/15/2018 04:34 PM



Lori Bohannon

Lori Bohannon, County Clerk
Wichita County, Texas